

East Tuddenham Parish Council

Minutes of the Annual General Meeting 13th May 2013

Attendees: Ian Payter (Chairperson), Lynsay Barrett, Ted Guy, Anna-Marie High, Amy Eagle, Alex Leaney, Charles Barker, Terry Eagling (Clerk), plus two Villagers for part of the meeting. A Guest Speaker (Liz Stallion) was also in attendance for part of the meeting to discuss the merits of the speed camera monitoring programme operated by nearby Yaxham.

The meeting opened at 7.30 pm in the Village Hall

AL proposed that Liz Stallion should complete her presentation at the start of the meeting. Accordingly she gave comprehensive details of how the speed monitoring team was drawn up and how it had been trained and subsequently operated since its formation. She explained that ideally there needed to be a team of at least six villagers operating by rotation. She said some people from their team had resigned and replacements were found to take their place. She believed that the programme since its formation had successfully reduced the number of speeding motorists through their village.

Her presentation was followed by series of questions from the floor. IP thanked Liz for her attendance and her interesting appraisal of the benefits available from such a system. LS and the two Villagers left the meeting at that point.

The AGM formalities were completed by IP. A proposal from the floor that IP should continue as Chair-person was carried unanimously. Similarly Lynsay Barrett was proposed as vice Chair-person and again it was carried unanimously.

TE presented a set of Accounts for the year ended 31st March 2013. These Accounts recorded income of £4,000.00 and details of expenditure totalling £7104.02 for the year. Council funds reduced from £7,501.79 to £4,397.77 during the year. These Accounts were unanimously approved and signed by the Chair-person.

It was noted for posterity that last years Parish Council AGM was completed as part of the Parish Assembly on 5th June 2012 and the minutes of that meeting carried details of election of Officers. This year's Parish Assembly will be held on 6th June 2013 in the Village Hall at 7.30 pm followed by the June Parish Council meeting.

The minutes of the meeting held on 8th April 2013 were approved and duly signed. Matters arising from those minutes:

- *the promise that the repainted white lines along Mattishall Road (West), that need erasing before repainting in the correct position, remain outstanding. It was agreed that IP should chase James Winter for an update.*
- *a communication from James Winter advised that the road surface along Rotten Row has been reviewed and potholes have been rectified. As there was some doubt about this issue IP agreed to contact James Winter accordingly.*
- *erection of a third chevron sign, on the bend notorious for accidents over several years, has been erected but there is some consternation that it is too close to the road.*
- *IP advised that a 'fivesome', constituting of the Chairman of five neighbouring Councils, were firmly of the belief that speed monitoring equipment purchased by the five Councils would be beneficial to each village by rotation. They believe they may be able to obtain a Grant of up to 75% off the initial cost of £8K from a Norfolk County Council grant scheme.*
- *a hazard, as a result of a hole in the bank opposite the church, has been clearly identified by a black and white marker post by NCC.*

- the village survey / questionnaire was briefly discussed. It was agreed that IP would produce a draft document for presentation at the next meeting.
- TE advised that as far as the Breckland Big Switch was concerned from the survey it appears that savings would become available by switching suppliers for around 75% of residents. A general discussion ensued that identified that most attendees were using Boiler Juice (a consortium that successfully co-ordinated oil deliveries with savings) in the area. Quotations from Boiler Juice are readily available on the internet with minimal administration.

Finance

- the risk assessment exercise completed over recent weeks was agreed.
- the HMRC year end payroll requirements have been completed by Westgarth Turner (local Accountants). This put in place the records for Real time PAYE required from April 2013. An invoice value £60.00 has been received for this work.
- 50% of the precept for 2013/14 of £2,147.91 has been received from Breckland.
- the following payments were approved and cheques were completed and signed
 - East Tuddenham PCC – £500.00 donation towards the Church Roof appeal
 - East Tuddenham PCC – £500.00 donation towards Churchyard maintenance
 - Aviva (Broker Network) - £326.00 Parish Council insurance
 - Norfolk Association of Local Councils -£116.84 annual subscription
- after the above receipt and payments the Parish funds will stand at £5,102.84

Planning

- a letter from Breckland dated 18th April 2013 advised that Breckland had turned down the application for removal of condition 3 set as part of the review dated 28th November 2012 re Traps Lane. This refusal appears to be on the basis that 'Policy DC7 states the proposals for employment are outside the General Employment Area'.

Correspondence

- no further correspondence.

Any other business

- CB explained that he has been cutting the grass and the hedge on the Flagship Social Housing site for the last twelve months and was unable to continue to do so. He advised that he understood Flagship are contractually obliged to complete this work. IP agreed to contact Flagship accordingly.

Date for next meeting

- The date for the next meeting is Wednesday 6th June 2013 after the village assembly.

The meeting closed at 9.25 pm.



Ian Payter
Chairperson

Date

6/6/2013