

# East Tuddenham Parish Council

## *Draft Minutes of the Meeting held 14<sup>th</sup> July 2014*

### Attendees:

*Ian Payter, Lynsay Barrett, Anna High, Amy Eagle, Alexandra Leaney,  
Ted Guy, Chantal Childs (Clerk), one Member of Public (MoP)*

### Apologies:

*Charles Barker*

*(The meeting opened at 7.35pm in the Village Hall)*

*1. The minutes of the meeting held on 9<sup>th</sup> June 2014 were approved and duly signed.*

### **2. Matters arising from those minutes:**

- No progress re the white line rectification in front of the houses along Mattishall Road (West). IP is waiting for a new appointment to be arranged.*
- IP advised that he was unable to download the speed sensor results to his computer properly. The equipment has now been passed to Ringland and the problem has been fixed. During their use, the speed signs worked correctly for drivers to view their speed. The equipment can produce a huge amount of statistics and can be analysed in varying ways, but each Parish will generally only need a quarter of it. It was noted that the speeds recorded can be inaccurate by 2-3mph. IP reported that the equipment did manage to produce some partial results which showed that 75% of vehicles passing through the village are speeding.*
- LB advised that she enquired whose responsibility it was to cut the long grass lining the footpath between the church down to the wood. LB was told by the previous farm foreman that it was already scheduled to be cut in the next couple of weeks following the last Parish Council meeting and confirmed this has now been completed. LB was advised that the land has strict guidelines for maintenance due to the Wildlife Act.*
- IP confirmed that he has sent a congratulatory email to Mary Blathwayt from Easton School for their hard work, achievements and another excellent year. Details of the schools achievements were provided in their informative report at the Parish Assembly on 21<sup>st</sup> May.*

### **3. Finance:**

- IP has chased Hockering for their share of the speed sensor cost. IP has today received an agreement from Hockering for the shared equipment and confirmation that we will receive the money before the next Parish Council meeting.*
- CC confirmed that the Mazar's Audit has been completed and sent prior to the deadline. No response has been received as yet but once the Mazar's Audit has been returned and successfully concluded, the Audit will be available on the Parish notice board for 14 days.*
- IP confirmed that he has reviewed the Annual Governance summary produced in 2012/2013 and informed Councillors that there are no required changes. This makes reference to the risk assessment for the fixed assets being properly maintained in a good condition.*
- CC presented a set of accounts detailing the income, expenditure and funds carried forward for 2012/13 compared to 2013/14. These were produced in line with the Mazar's Audit. The chairman signed the accounts as a true record and they will be uploaded to the East Tuddenham website.*
- The following cheques were signed:*
  - HMRC PAYE - £66.60 in respect of T Eagling final payment for period ending 5<sup>th</sup> April 2014*
  - C Childs - £428.00 in respect of remuneration of the Clerk*

#### 4. Planning:

- *A new application (3PL/2014/0433/F) has been made for a temporary mobile home on land opposite Highcroft on Sandy Lane. The application states that the mobile home is to be used to walk dogs. TG commented that most parishioners walk their dogs at the park in the village which is satisfactory. AH advised that it may not be the land owner making the application as it is not a requirement to own the land before a mobile home can be placed on it. AH will review the details of the application and report back to the Council before the Council passes comment. Concerns were raised that residing in a mobile home may lead to a precedent to acquire a plot for development.*
- *Planning application PC 3PL/2014/0386/F for the standing of the residential unit at Water Lilies on Rotten Row has now been granted. Breckland previously turned it down, stating certain unmet conditions which were then rectified.*
- *AH informed Councillors that the size of the garage proposed at Highways on Common Road is now proportionately fine and the revised plan looks acceptable (planning application 3PL/2014/0084).*

#### 5. Correspondence:

- *Planning permission has still not been sought regarding the separate plot of land segregated from The Beeches. IP reported that Breckland are not requesting for the felled trees to be replaced. Breckland will also not confirm at present whether the temporary 6 month TPO will become permanent and at this stage are taking no further action. They advised that the works originally carried out on the trees were not in contravention of any legislation as they were not yet protected by a TPO. Further pruning after the TPO was served was immediately halted when residents informed the contractor of the protection. Breckland will not be taking any further action on the contravention of a new TPO as this does not result in successful prosecution.*
- *Dereham Crime Stats for May indicates there was one 'burglary non-dwelling', one 'violence against person' and one categorised as 'other' in East Tuddenham.*
- *Correspondence was received from Highways regarding a scheduled inspection by the Highway Community Rangers during the week commencing 7<sup>th</sup> July and a request from the Council for any additional tasks needing attention. CC emailed Highways enquiring about the overgrown hedge along the path opposite the village hall. Highways advised that is the responsibility of the adjacent landowner and a request should be made to the landowner in the first instance. LB will ask the previous farm foreman. It was suggested by the Council for CC to contact Norfolk Association of Local Councils for an ordnance survey map showing boundaries in the Parish. This will aid future queries on land ownership.*
- *Correspondence was received from Breckland detailing the transition to Individual Electoral Registration taking place this year. It will mean everyone will register to vote individually rather than by household. Most people will be automatically transferred to the new register but some will need to re-register. IP will display the poster on the Parish notice board.*
- *Correspondence was received from Breckland informing of a nationwide initiative to mark the centenary of Britain's entry into World War One. A nationwide LIGHTS OUT project is scheduled between 10-11pm on 4<sup>th</sup> August for a shared moment of reflection either individually or by attending one of the many events organised across the country. IP will display the poster on the Parish notice board.*
- *Norfolk County Council has informed the Council of a temporary road closure affecting Mattishall Road from its junction with Bull Close due to new electrical connection work. The temporary road closure will be from 28<sup>th</sup> July to 1<sup>st</sup> August.*
- *IP received correspondence from Breckland regarding an audit of all open space such as sports pitches, children's play areas and amenity areas of open space within each Parish. Breckland's records show East Tuddenham as having the allotment gardens and the recreation ground. IP will confirm that the records held are correct.*

## **6. Any other business**

- *CC advised that she successfully completed the Initial Training for Clerks/Councillors on 10<sup>th</sup> July. She informed the Council members of changes that should be made to the Agenda in order to comply with the statutory framework in which councils must operate.*
- *TG provided an update to the Council on works at the Church. The electricity is now working, the heating will be working soon and work to the roof will start beginning of August.*

*Dates for the next three meetings are 8<sup>th</sup> September, 13<sup>th</sup> October and 10<sup>th</sup> November) all at 7:30pm  
(The meeting closed at 8:30pm)*

*Ian Payter (Chairperson)*

*Date*