

East Tuddenham Parish Council

Minutes of the Meeting held 8th April 2019

Attendees: Charles Barker, Lynsay Barrett, Chantal Childs (Clerk), Anna High, Alex Leaney, Sarah Mugford, Bryan Meeks, Ian Payter (Chairman)

Apologies: None

(The meeting opened at 7.30pm in the Village Hall)

1. The minutes of the meeting held on 11th March were approved and duly signed.

2. Matters arising from those minutes

- **Highways Rangers Tasks -**

The overgrown hedge on either side of the Common Road T Junction onto Barnham Broom Road has been cut but it has been agreed the hedge will be removed, leaving just the wire fence. Honingham Thorpe and The Charities will assist with this.

The drain on the Church footpath has been programmed for clearance.

The request was made to Highways for a sign on the Barnham Broom Road to signal an upcoming road to the right for Common Road. Highways have confirmed that an advanced junction sign from either side will be arranged.

- *The defibrillator has now been installed at the Village Hall by the Main Entrance. We have been offered training for correct use by Mathew Fitt of Fitt Health Care Training. This will be held in the Snooker Room at the Village Hall on Tuesday 21st May 2019 at 7.00pm. Everybody is welcome but it is even more relevant to residents living close to the Village Hall. Can you please let Ian Payter know if you are attending as we may have to have two sessions. Ian Payter – tel 881066 or email paytes@brackenwood.biz.*
- *There are currently no further updates on obtaining a survey template from Flagship/Brown & Co to issue to parishioners to prove the need for affordable housing, or regarding a meeting that is due to take place between them.*
- *There is no further news on getting a dog waste bin on Common Road at the bend outside Mock Beggar Hall. IP will chase.*
- *IP has received positive communication from Bill Borrett (Norfolk County Council) supporting the PC and allocating county funds to have the main lay-by on the main Mattishall Road closed in order to prevent fly-tipping and anti-social behaviour. The landowner has agreed as long as the entrance is retained. The entrance is due to be moved and gated but there is no timescale on when this will happen as yet.*
- *There has been no further progress on a decision for replacing the slide at the Children's Play Area. LB will continue to speak to the Village Hall Committee about this.*
- *There is a vacancy for a resident to join the Charities Committee. This is a great opportunity to be part of this organisation who carry out excellent work for East Tuddenham. If you are interested please contact either Ian Payter 881066 or Colin Cram 880062. Alex Leaney has volunteered to stand in as a temporary member until someone else is found for this position.*

3. Finance:

- *Parish Precept remittance advice has been received from Breckland for £2,000.00*
- *Cheque signing took place for the following cheques:*
 - *Westgarth Turner – payroll costs - £18.75*
 - *Norfolk Association of Local Councils Annual Subscription - £136.66*
 - *C Childs Clerk Remuneration - £332.40*

- East Tuddenham Jubilee Hall Hire - £50.00
- Parish Council funds stand at - £7,103.67
- IP will complete the S106 form to apply to funds held by Breckland which can be used for projects in the area. It was suggested to apply for this and to try and obtain funds to fence the Children's play area.
- CC has received communication from PKF Littlejohn LLP who are external auditors for the Smaller Authorities' Audit Appointments Ltd (SAAA) for the financial years 2017/18 – 2021/22. The deadline for the audit to be completed is Monday 1st July. CC will complete this online.

4. Planning:

- 3PL/2019/0117/F - Water Lilies Rotten Row, East Tuddenham - Change existing mobile home for larger mobile home – **Approved**

5. Correspondence

- CC has received a few photos from PC members for the 'Visit East of England' image for the new tourism website. However, the PC would again like to invite any budding photographers to email their best photo of East Tuddenham to clerkeasttuddenham@mail.com and the Parish Council will chose a winning photo to submit. All other photos entered will be posted on the East Tuddenham website to showcase.
- Parish nomination papers were completed by all members of the PC for the District and Parish Elections. CC has received a notice of uncontested election reporting that all members have been duly elected Parish Councillors for the Parish of East Tuddenham.
- CC received correspondence on the Dereham and District Flower Club's Open Meeting on Thursday 25th April 2019 at 7:30pm at Dereham Memorial Hall, Norwich Street, Dereham, NR19 1AD. Emily Broomhead will demonstrate 'A Floral Odyssey' and there will be refreshments and stalls. Doors open at 6:45pm.

6. Updates from Councillors

- The Village Hall have temporarily rectified the pot holes on the gravel access to the hall. This is due to be tarmacked in the near future. The brick pillars at the bottom of the car park to the field belong to Highways and are not the responsibility of the village hall. IP will report this.
- A pot hole on Church Lane is emerging on the left hand side near the bridge heading into the village. CC will report this to Highways.
- AL enquired as to whether a list could be put together for land ownership in the village for ease of reference when issues arise. It was discussed the most straight forward process is to raise a comment on the Highways website. This will create a highways reference number and Highways will contact the land owner.

7. Items for the next agenda

- No items

Dates for the next three meetings are: 13th May, 10th June and 8th July at 7:30pm

(The meeting closed at 8:30pm)