

East Tuddenham Parish Council

Minutes of the Parish Council Meeting 11th February 2013

Attendees: Ian Payter (Chairperson), Lynsay Barrett (Vice Chairperson), Charles Barker, Ted Guy, Anna-Marie High, Amy Eagle, Alex Leaney, Terry Eagling (Clerk), Bill Borrett (District Councillor).

The meeting opened at 7.30 pm in the Village Hall

The minutes of the meeting held on 10th December 2012 were approved and duly signed. Matters arising from these minutes :

- two additional keys were purchased for the two dog waste bins costing £12.00*
- James Winter (Highway Engineer) for NCC has agreed the repainted white lines along Mattishall Road (West) need erasing before repainting in the correct position. As soon as it is feasible, after taking into account the current low temperature and salt on the road, this exercise will be completed, ie when the weather improves.*
- the old bus shelter has been removed and replaced with a new shelter costing £3,925.20.*
- new 'register of interests' forms were signed by each Councillor as part of the 'Code of Conduct' process. These were copied and sent to the appropriate authority. No response or comments have been received.*
- a communication from James Winter advised the road surface along Rotten Row has been reviewed and potholes have been rectified. Alex Leaney advised that in her opinion there were still a number of potholes which needed addressing. IP agreed to contact James Winter accordingly*
- James Winter advised the erection of a third chevron sign, on the bend notorious for accidents over several years, will be fitted in the near future.*
- traffic speed sensors appeared unannounced at both ends of the village during January. Whilst the benefits of such an arrangement were appreciated by the Councillors a more structured approach to this subject was considered necessary. IP advised that a 'sixsome' of Chairman of neighbouring Councils had held a meeting to share thoughts. Traffic sensors were discussed, among other subjects, with a view that sensors could perhaps be purchased jointly and shared by the relevant villages throughout the year.*

Finance

- IP agreed to check the requirements of the risk assessment which must be completed each year addressing both financial and operational risk. He agreed to seek further details of this requirement.*
- TE explained that under HMRC rules for 2013/14 the Parish Council is required to set up a payroll system linked direct to HMRC to communicate payroll information direct to HMRC as and when payments are made. It was agreed it is necessary to seek professional help to complete this work.*
- the application for the precept for 2013/14 of £4,000.00 (the same as previous years) was completed and signed by IP. TE posted this to the relevant authorities by the due date. A subsequent change to the calculation process means this will be increased to just over £4,200.00.*

Planning

- an application dated 23rd January 2013, 3PL/2013/0032/F, to change the use of a former workshop to a self contained 3 bedroom dwelling at Traps Lane was reviewed. Generally*

there were no adverse comments against the proposal. However a number of issues were raised as to the practicality of such a proposal and whether the existing footprint would support the requirements necessary for such an arrangement. Comments should be received by 13th February 2013.

- *an application 3PL/2012/1285/F for the erection of a single storey welfare unit including a toilet, storage room and waste treatment plant at Magpie yard , Traps Lane NR20 3JN was reviewed. This application was reviewed by Breckland Council and on 25th January 2013 confirmation was received that application had been refused .*
- *an application 3TL/2013/0002/TL dated 11th February 2013 to extend the time limit pp 3PL/2010/0227 (extend care home new main entrance and formalise car parking) at Ailwyn Hall, NR9 5AY was discussed. No adverse comments were registered and TE was asked to reply accordingly by 4th March 2012.*

Correspondence

- *further details were supplied by Bill Borrett, of a letter from the Cabinet Member for Planning and Transport dated 31st January 2013. It seems that funds may be available on projects such as traffic speed sensors. IP agreed to pursue details by contacting Paul Donnachie (Capital Programme Manager) on 01603 223097.*
- *a hole that has appeared in the bank opposite the Church was discussed. It seems that it was previously marked and probably needs to be marked again on the basis that church congregations sometimes use the verge for parking. Perhaps it should be referred to the Highway Community Rangers.*
- *an e-mail from Les Wood was discussed at length. It included a suggestion that a questionnaire, sent to all households, might be useful in identifying projects that villagers might like to see. His comments surfaced as a result of the recent purchases of the bus shelter and dog bins by the Parish Council. Generally it was conceived that a lot of work would be involved. He also questioned whether a 'fuel purchase club' could be set up. After discussion there was a groundswell of opinion that this was already being pursued by NCC and other areas.*
- *a request for a further donation to the Friendship Club was reviewed. It was agreed to donate £125.00 to cover the Village Hall weekly rental of £5.00 per week, and a cheque was completed accordingly*

Any other business

- *a private booking of the Village Hall, initially for a small number of attendees, but turned into a 'rave' when large numbers of uninvited guests turned up was discussed at length. It appears to have got out of hand and a number of villagers close to the Hall were disturbed by the behaviour of a lot of the attendees. Close to midnight the police closed the road at both ends of the village. The following day it was necessary for the Hall Committee to spend considerable time clearing up drinks cans and needles.*

Date for next meeting

- *The date for the next meeting is Monday 11th March 2013 at 7.30 pm.*

As there was no further business the meeting closed at 8.30 pm.

A handwritten signature in black ink, appearing to read 'I. Payter', with a large, stylized flourish extending to the right.

Ian Payter
Chairperson

Date