

East Tuddenham Parish Council

Minutes of the Meeting held 14th October 2013

Attendees: Ian Payter, Lynsay Barrett, Ted Guy, Anna-Marie High, Charles Barker, Amy Eagle, Terry Eagling (Clerk) plus one member of the public. The meeting opened at 7.35 pm in the Village Hall.

The minutes of the meeting held on 9th September 2013 were approved and duly signed. Matters arising from those minutes:

- *the saga of the white lines in front of the houses along Mattishall Road (West) continues. They have been erased and repainted three times but still appear in the wrong place according to residents. After considerable debate by Councillors it was agreed that the matter could not be resolved without a meeting on site with Councillors, Highways and residents present. IP agreed to arrange.*
- *a response has been received from Highways about the quality of the road surface of Rotten Row. A few potholes have been identified and these will be repaired and 'tar and chipped' as soon as possible. Generally it was agreed that Rotten Row (and Common Road) would benefit from surface dressing. Accordingly these two areas have been provisionally added to the schedule for 2014.*
- *IP advised he was waiting for delivery and training re the traffic sensor. He confirmed he had agreed that he would arrange to invoice the four neighbouring Councils to recover £305.00 from each to cover their share of the cost of the sensor.*
- *a further draft of the village survey / questionnaire was debated. It was agreed that the questionnaire when complete should be delivered to East Tuddenham households with The Pump.*
- *comment from Flagship in response to the request that they take over their responsibility for grass-cutting and general maintenance of the Social Housing site was minimal but it is known that they have visited the site on two occasions. TE agreed to follow this up. No response has been received from Breckland re IP's request for guidance on this subject.*

Finance

- *TE advised that Mazars completed their audit and signed the Audit Certificate on 24th September 2013. The original submission was returned for minor amendment in relation to the value of fixed assets and a request for analysis of the changes in overall expenditure. The main difference in overall expenditure related to the purchase of the bus shelter and dog bins. There is a requirement to display a Notice of Conclusion of Audit to give residents the opportunity to inspect the Annual Return and to request further information in relation the Accounts. Accordingly a copy of the Annual Return was displayed on the notice board on the Village Green at the beginning of October and has subsequently been included on the Village website. An invoice value £150.00 covering the audit was processed and paid during the meeting.*
- *TE advised that the application to HMRC for repayment of VAT incurred on the purchase of the bus shelter was successful and £656.20 was refunded direct to the Council bank account during July.*
- *A cheque value £400.00 was paid for to the Clerk together with a cheque value £100.00 to HMRC in respect of PAYE. A cheque in respect of Wesgarth Turner payroll services value £90.00 was also paid*
- *a further tranche of the Annual precept value £2,147.91 was credited to the bank account at the beginning of October*

- Parish funds after the above transactions stand at £5,461.95 and after receipts for the traffic sensor (from neighbouring Councils) will increase to £6,681.95.00.
- the Council needs to make a precept application for 2014/15 during the coming weeks. For the last six years the Council received £4,000.00. During 2013/14 an additional grant was received of £295.82 in addition to the £4,000.00.
- some debate ensued as to the use of funds in previous years. LB agreed to produce details of expenditure in previous years.

Planning

- there are a number of appeals registered against earlier rejected planning application around development around Traps Lane. It was agreed not to attempt to document these in minutes until the results of such appeals are clarified by Breckland.
- an application 3PL/2013/0797/F for installation of an 'Insta robust external solid wall insulation system with a smooth render magnolia' at Oakdene, Mattishall Road was confirmed as OK by Breckland.

Correspondence

- a complaint was received from one resident, against the Council, suggested they should have been more vociferous about BT removing the telephone box from the village green. Generally BT has been actively removing thousands of village telephone boxes and this village's removal was part of that process. It appears that the Council had notice some five years ago that this would happen and it has taken that long. Memories are clouded as to whether the Council appealed against that decision at that time.

Any other business

- Hall Road, giving access to the Trout Farm, was discussed. It had been suggested at least two people using the road had suffered damage to their vehicles due to the condition of the road. Highways inspected the road and their advice is that as a 'C' road the condition is satisfactory. At the same time they confirmed no claims for damaged vehicles had been received.
- the footpath alongside the Church needs attention/tidying. CB agreed to discuss with George Robinson
- articles relating to the 'Big Switch & Save' and 'New laws re Scrap Metal Collection' were included in the Pump at the Council's request

Dates for the next three meetings are Monday 11th November, 13th January 2014 and 10th February 2014, all at 7.30 pm.

The meeting closed at 9.25 pm.



Ian Payter (Chairperson)

Date 11. 11. 2013