

East Tuddenham Parish Council

Minutes of the Parish Council Meeting 8th April 2013

Attendees: Ian Payter (Chairperson), Ted Guy, Anna-Marie High, Amy Eagle, Terry Eagling (Clerk), Bill Borrett (District Councillor).

The meeting opened at 7.30 pm in the Village Hall

It was agreed by attending members IP, CB and AL that it should be recorded in these minutes that the meeting due to have been held on the 11th March 2013 was cancelled. Due to illness and work commitments the consequent non attendance of four Councillors meant that the remaining three Councillors did not constitute the quorum of a minimum of four members. As a result no business could be conducted and all matters on the agenda were therefore carried over to the next meeting due to be held on 8th April 2013.

The minutes of the meeting held on 11th February 2013, carried over from the aborted 11th March 2013 meeting were approved and duly signed. Matters arising from those minutes:

- *the promise that the repainted white lines along Mattishall Road (West), that need erasing before repainting in the correct position, remain outstanding. Current low temperature and salt on the road means this exercise will not be completed until the weather improves.*
- *new 'register of interests' forms were signed by each Councillor as part of the 'Code of Conduct' process. These were copied and sent to the appropriate authority. No response or comments have been received.*
- *a communication from James Winter advised the road surface along Rotten Row has been reviewed and potholes have been rectified. Alex Leaney advised that in her opinion there were still a number of potholes which still needed addressing. IP agreed to contact James Winter accordingly*
- *erection of a third chevron sign, on the bend notorious for accidents over several years, will be fitted in the near future.*
- *IP advised that a 'sixsome', constituting of the Chairman of six neighbouring Councils, planned to meet on Monday 15th April 2013 and the possibility of joint purchase/ownership of traffic sensors will be discussed as part of that meeting.*
- *a hazard, as a result of a hole in the bank opposite the church, was discussed. It was agreed to refer this to the Highway Community Rangers.*

Finance

- *the risk assessment exercise completed over recent weeks was agreed, subject to minor adjustments. It was agreed, subject to these amendments, this assessment should be adopted for future reference.*
- *TE explained that he had discussed the HMRC year end payroll requirements with Westgarth Turner (local Accountants) and arranged for them to complete the 2012/13 returns. This would automatically put in place the records for Real time PAYE required from April 2013.*
- *the application for the precept for 2013/14 of £4,000.00 (the same as previous years) was completed and forwarded to Breckland. A change after submission resulted in a grant of £295.82 becoming available which will increase the overall precept for 2013/14 to £4,295.82.*

- *the remaining payments for 2012/13 were completed. These included £35.00 to the Norfolk Association of Local Councils, £542.13 in respect of the balance of the Clerks fee and expenses, and £100.00 to HMRC in respect of PAYE. After the presentation of these cheques it leaves Parish Council funds at the end of year (31st March 2013) of £4,397.77. This compares to £7,501.79 at 1st April 2012 (start of year).*

Planning

- *there appears to have been a general easing of restrictions by Breckland around Maggie yard, Traps Lane, NR20 3JN. These were discussed generally on the basis that it was beyond the Parish Council's control.*

Correspondence

- *a letter from Breckland advised there was one property in East Tuddenham that had been empty for more than six months.*
- *a letter from Local the Government Boundary Commission advised two of the Dereham electoral wards had a third more electors and was going to be reviewed.*
- *the Breckland 'Big Switch and Save' campaign was briefly discussed. Leaflets giving details of how to proceed with claims were displayed and also forwarded to households with a copy of the Pump.*

Any other business

- *there was no further business*

Date for next meeting

- *The date for the next meeting is Monday 13th May 2013 at 7.30 pm.*

The meeting closed at 8.25 pm.



*Ian Payter
Chairperson*

Date 13/5/2013