

East Tuddenham Parish Council
Draft Minutes of the Meeting held 13th June 2016

Attendees: Charles Barker, Lynsay Barrett, Chantal Childs (Clerk),
Sarah Mugford, Ian Payter (Chairman), Gary Watkins

Apologies: Anna High, Alexandra Leaney

(The meeting opened at 7.30pm in the Village Hall)

1. The minutes of the meeting held on 9th May were approved and duly signed.

2. Matters arising from those minutes

- *Mattishall Road footpath – a decision has been made that there will not be a permissive path built due to the ramifications of having to construct a path inside the hedge line of resident's land. This could mean that after prolonged use, a right of way could be claimed through a resident's garden and there may be issues if a resident changes their mind or a house is sold. A pavement instead would cost £16k and the Parish Partnership Scheme would not cover this. Instead, IP will chase Highways again for the white lines to be moved to allow more room for residents to walk safely.*
- *The PC agreed that the dangerous items of play equipment at the Children's Play Area will be pulled down according to any labelled at medium risk in the ROSPA report. GW will coordinate this and volunteers may be called upon.*
- *Church Lane – The Charities are progressing the works for the permissive path detailed in the previous minutes. In winter a new hedge is also to be planted. It was pointed out that members of different bodies state what the Charities are to do with the land.*
- *IP confirmed a discussion was held with the Charities who were unaware (or with the passing of time didn't realise) that the Parish Council should appoint 2 Nominative Trustees. The appointments are for four years only but they are eligible for re-appointment, by the Trustees. It could be that two were appointed by the PC at one time and they were re-appointed several times which got lost in the passing of time. IP confirmed the PC will be involved in the next appointments.*
- *There is no further progress on the creation of a new East Tuddenham website. The Village Hall, Charities and the PC have confirmed that they will contribute a third of the cost.*
- *IP has received the bin stickers from Breckland and will deliver them in a few weeks time.*
- *The bin on Tilney Road has not yet been emptied. This has been chased with Environmental Health and will be actioned.*
- *The pot hole on Church Lane between Trapps Lane and the A47 has been rectified after reporting it to Highways on two occasions. The pot hole at the junction of Mattishall Road and Hall Lane has not yet been attended to. CC will remind Highways of this*

3. Finance:

- *The following cheques were signed*
 - *Norfolk County Council - £150 – bin stickers*
- *PC funds now stand at £10,546.10*
- *CC confirmed the Mazars audit will be completed in the next few weeks.*
- *IP confirmed that he has reviewed the Annual Governance statement and there are no required changes. This makes reference to the risk assessment for the fixed assets being properly maintained.*

4. Planning:

- *3PL/2016/0495/HOU – Willow Cottage, Rotten Row – Single storey 1 bedroom annexe - The PC have received confirmation that this application has been permitted.*

5. Correspondence

- *CC notified the PC of a ranger visit commencing 4th July.*
- *IP raised the concerns made at the Parish Assembly regarding the temporary fence at the Anglian Water site and a caravan parked there. IP visited the area and confirmed the caravan has moved on.. There is no answer yet regarding a proper fence being erected for the bore hole and building*
- *IP brought the suggestion raised at the Parish Assembly for a dog bin at the bottom of Church Lane. It was agreed that this would be a good location for a bin and Breckland will be contacted to request this, as long as there is enough room for the bin to be emptied by their vehicles. It was suggested that the bin could be located near where the footpath sign is.*

6. Updates from Councillors

- *CB advised there is a hedge growing across the footpath near the electric substation on Bull Close. House owners nearby stated the hedge isn't theirs and CB contacted UK Power who are unsure of whose responsibility it is. UK Power advised they would call CB with more information but CB kindly offered to the PC that he will trim it if he hears nothing. It was mentioned that this may be a job that the Rangers would undertake. This will be born in mind for the future.*
- *GW reminded IP of the Noticeboard needing replacement. IP is sorting this out.*
- *SM reported that the recent heavy rain has drained sufficiently outside The Beeches and is no longer an issue.*

*Dates for the next three meetings are: 11th July, 12th September and 10th October at 7:30pm
(The meeting closed at 8.20pm)*